



THE BIG ISSUE – COMMUNITY STREET SOCCER PROGRAM

POSITION DESCRIPTION

Position Title: Event Assistant

POSITION TITLE: Event Assistant
REPORTS TO: State Coordinator / Head Office Staff
LOCATION: State Office / Head Office
INSURANCE: Covered by The Big Issue

PROGRAM OBJECTIVES

The Big Issue In Australia Limited (TBI) is a not-for-profit community organisation that seeks to provide ways to assist homeless, ex-homeless and unemployed people to participate in society as independently as possible.

The Big Issue Community Street Soccer Program offers homeless and marginalized people an opportunity to improve their physical and psychological well-being through soccer.

The program uses physical activity, in the form of organised sport, as a catalyst for transforming the lives by reconnecting homeless with the community and providing them with a real sense of purpose and belonging. Most critically, it gives them a great boost in self-esteem and a vision for a brighter future.

Community Street Soccer values participation – and the benefits this brings - over football skills and scoreboard competition. It fosters inclusiveness, commitment, selflessness & team spirit – all directed towards improving the individual's physical and psychological lifestyle and wellbeing. Most importantly, it allows both males and females, of all ages and varying abilities and fitness levels, to play sport and feel involved.

VOLUNTEER POSITION OBJECTIVE

To assist either State Office or Head Office Street Soccer staff in coordinating and delivering Street Soccer special events such as Corporate Challenge Matches, State Camp/Championships, National Camp/Championships and Homeless World Cup.

POSITION RESPONSIBILITIES

Under the direction of the State Coordinator / Head Office staff, assist in coordinating aspects of the event including:

- Transport
- Logistics
- Catering
- Volunteer Management
- Player services (i.e. first aid}
- Spectator Services
- AV production
- Registration
- Marketing
- Sponsorship
- PR

ESSENTIAL ATTRIBUTES

- Demonstrated experience in a sports management, marketing, or event management would be highly regarded
- Ability to work in a team environment
- Ability to maintain agreed commitments
- Responsiveness to supervision
- Ability to work in a high pressure environment
- Ability to multitask and prioritise responsibilities



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- A positive 'can do' attitude
- Excellent written and oral communication skills

DESIRABLE ATTRIBUTES

- A reliable car and licence
- A Criminal Records check will be required if application is successful

TIME REQUIREMENTS

The Event Assistant would be required on a casual basis in the lead up and during an event.

TO APPLY

Please download a volunteer application form and return to the Street Soccer team by post, email or fax. For any enquiries, please call 03 9650 0482. Please attach your CV to the application form if you wish.

Post: Volunteering - Street Soccer
The Big Issue
GPO Box 4911 V V
Melbourne VIC 3001

Email: streetsoccer@bigissue.org.au

Fax: 03 9663 4252